

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, September 8, 2009
Little Dixie HomeOwnership Center

AGENDA

1. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (2 & 3 and 13 & 14) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

2. Consideration, Discussion and Vote to Approve August 2009 Minutes

3. Consideration, Discussion and Vote to Approve July 2009 Financial Reports

4. Consideration, Discussion, and Vote to Combine the Offices of LDCAA Board Secretary and Treasurer. LDCAA By-Laws , Article IX, Officers of the Board, Section I.

5. Nominations from the Board for LDCAA Board Officers, Chair, Vice-Chair, and Secretary/Treasurer.

6. Consideration, Discussion, and Separate Roll Call Vote for Each LDCAA Officer, Chair, Vice-Chair, and Secretary/Treasurer. LDCAA By-Laws, Article IX, Officers of the Board.

7. Consideration, Discussion, Nominations, and Vote to Elect Executive Committee. LDCAA By-Laws, Article X, Executive Committee. (Please note composition required by By-Laws. Requires seven members).

8. Consideration, Discussion, Nominations, and Vote to Elect Finance/Loan/Audit Committee. LDCAA By-Laws, Article XI, Other Committees. (Please note composition required by By-Laws).

9. Consideration, Discussion, Nominations, and Vote to Elect Asset Committee. LDCAA By-Laws, Article XI, Other Committees. (Please note composition required by By-Laws).

10. Consideration, Discussion, Nominations, and Vote to Elect Personnel Committee. LDCAA By-Laws, Article XI, Other Committees. (Please note composition required by By-Laws).

11. Consideration and Discussion of Personnel Committee to Meet and Prepare an Annual Performance Evaluation of LDCAA Executive Director and Present to Board at October 2009 LDCAA Board Meeting.

12. Consider Submission of Resolutions and/or Grant Applications - \$755,000

- a. Barbara Bush Foundation for Family Literacy - \$65,000
- b. Operational Underwriting Application to NeighborWorks America - \$250,000
- c. Capital Lending Application to NeighborWorks America - \$200,000
- d. Real Estate Development Application to NeighborWorks America - \$220,000
(\$50,000 - Predevelopment, \$120,000 – Real Estate Development, \$50,000 – Post Development)
- e. Healthy Marriage Program Carry Forward Funds - \$20,000

13. Consider Acceptance of Grants/Contracts/Awards - \$429,257.38

- a. E-Rate Funding for 2009-2010 - \$46,265.38
 - b. CSBG 4th Allocation from ODOC - \$58,806
 - c. Year 3 NeighborWorks Expansion Grant - \$25,000
 - d. Head Start Healthy Marriage Grant from Administration for Children and Families - \$299,186
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14. Update on SHARE

15. Update on Kiamichi Development Company Activities

16. Report on Head Start Child Outcomes

17. Head Start Policy Council Report

18. Other Reports/Announcements/Correspondence – Mentoring Program Video Advances to National Competition; HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

19. Presentation of Employee of the Month Award and Service Awards

20. Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

21. Consideration, Discussion and Vote to Adjourn.