

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, February 13, 2018
HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (D & E, F and G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

- D.** Consideration, Discussion, and Vote to Approve January 2018 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- E.** Consideration, Discussion, and Vote to Approve December 2017 Financial Reports; Distribution of January 2018 Financials for March 2018 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- F.** Consider Submission of Resolutions and/or Grant Applications – **\$653,888**
 - 1. Drug-Free Communities Support Program Grant Application to the Substance Abuse and Mental Health Services Administration - **\$625,000**
 - 2. Child Care Assistance Program Improvement Grants Application to the Choctaw Nation of Oklahoma - **\$8,320**
 - 3. 2018 Family Literacy Grant Application to the Dollar General Literacy Foundation - **\$15,000**
 - 4. State Appropriated Funds/Head Start Coordination Program Application to the Oklahoma Association of Community Action Agencies - **\$2,100**
 - 5. 2018 Oklahoma Asset Development Project Application to the Oklahoma Association of Community Action Agencies - **\$3,468**
- G.** Consider Acceptance of Grants/Contracts/Awards – **\$14,568.83**
 - 1. Walmart Community Grant Award from the Walmart Foundation - **\$250**
 - 2. Transportation Assistance Sub-Grant Award Increase from the Oklahoma District Attorneys Council - **\$430.83** (*Total Awarded: \$1,370.83*)
 - 3. Child Care Assistance Program Improvement Grants Award from the Choctaw Nation of Oklahoma - **\$8,320**
 - 4. State Appropriated Funds/Head Start Coordination Program Contract Award from the Oklahoma Association of Community Action Agencies - **\$2,100**
 - 5. 2018 Oklahoma Asset Development Project Contract Award from the Oklahoma Association of Community Action Agencies - **\$3,468**
- H.** Consideration, Discussion, and Vote to Approve Submission of Technical and Management Assistance Services Contract Bid for Region 2

- I.** Re-Appointment of Jeannie McMillin as LDCAA Equal Employment Opportunity Officer
- J.** Consideration, Discussion, and Vote to Approve Updates to Americans with Disabilities Act Compliance Policy for LDCAA Transit Program
- K.** Consideration, Discussion, and Vote to Approve Update to Volunteer Screening Standards Policy for the LDCAA Court Appointed Special Advocates Program
- L.** Asset Management Committee Report (*Organizational Standards–Category 5, Standard 5.7*)
- M.** Board Giving Committee Report (*Organizational Standards – Category 5, Standard 5.7*)
- N.** Board Training/Programmatic Report: LDCAA Transit Program (*Organizational Standards – Category 5, Standard 5.9*)
- O.** Head Start/Early Head Start/EHS-Child Care Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)
- P.** Recognition of February Employee of the Month:
Grady Ford, Construction Supervisor – Self-Help Housing Program
- Q.** Recognition of Service Award Recipients:
Ten Years: Amanda McGuire, Driver – LDCAA Transit Program
Fifteen Years: Teresa Maytubbi, Driver – LDCAA Transit Program
Twenty Years: Ron Reese, Park Manager – Hugo Lake State Park
Twenty-Five Years: Teresa Young, Cook – Head Start Program
- R.** Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; Choctaw County Coalition/Drug-Free Communities Program National Coalition Academy Graduation Announcement
- S.** Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)
- T.** Consideration, Discussion, and Vote to Adjourn