

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, August 8, 2017
Little Dixie HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma

AGENDA

- A. Call to Order and Invocation
- B. Opening of Board Meeting – Roll Call, Introduction of Guests
- C. Report from the Committee for Nominations
- D. Consideration, Discussion, and Vote to Elect Little Dixie Community Action Agency, Inc. Board of Directors Officers for 2017-2018 (*Pursuant to LDCAA Amended By-Laws, Article VI, Section 2*)
- E. Consideration, Discussion, and Vote to Elect LDCAA Executive and Personnel Committee Members for 2017-2018 (*Pursuant to LDCAA Amended By-Laws, Article VI, Section 2 and Article X, Section 1*)
- F. Finance/Audit/Loan Committee Report
- G. Presentation, Discussion, and Vote to Approve the 2016 LDCAA Audit

Consent Docket - The following items of business indicated by brackets (H & I, J and K) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

- H. Consideration, Discussion, and Vote to Approve July 2017 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- I. Consideration, Discussion, and Vote to Approve June 2017 Financial Reports; Distribution of July 2017 Financials for September 2017 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- J. Consider Submission of Resolutions and/or Grant Applications - **\$301,146.38**
 - 1. FY 2017 Community Services Block Grant Application (Third Quarter Allocation) to the Oklahoma Department of Commerce/Community Development - \$41,263
 - 2. FY 2018 Community Action Agencies State Appropriated Funds Application to the Oklahoma Department of Commerce/Community Development - \$11,631
 - 3. Sponsorship Request – 2017 LDCAA 5K Race Against Poverty Event to the International Paper Valliant Containerboard Mill - \$2,000
 - 4. Fair Housing Initiative Program – Education and Outreach Initiative Application to the U.S. Department of Housing and Urban Development - \$125,000
 - 5. FY 2017 Community Initiatives Peer Learning Site Visit Application to NeighborWorks® America - \$2,000
 - 6. FY 2018 State Appropriated Head Start Funds Application to the Oklahoma Department of Commerce/Community Development - \$71,753

7. 2018 Base Grant Application to the Oklahoma Court Appointed Special Advocates Association - \$35,400
 8. Innovation Grant – Families Learning Conference Application to the National Literacy Directory - \$1,500
 9. Rx for Oklahoma Application to KI BOIS Community Action Foundation - \$10,599.38
- K. Consider Acceptance of Grants/Contracts/Awards - \$2,704,569.38**
1. Early Childhood Comprehensive Systems Impact Continuation Grant Award (Period 8/1/2017 – 7/31/2018) from the U.S. Department of Health and Human Services, Health Resources and Services Administration - \$426,600
 2. Early Head Start-Child Care Partnership Continuation Grant Award (Period 8/1/2017 – 7/31/2018) and Medically Underserved Area Designation Approval from U.S. Department of Health and Human Services, Administration for Children and Families - \$1,788,256
 3. EHS-Child Care Partnership Non-Federal Share Waiver Approval from U.S. Department of Health and Human Services, Administration for Children and Families - \$387,211
 4. FY 2017 EHS-Child Care Partnership COLA Supplement Award from U.S. Department of Health and Human Services, Administration for Children and Families - \$17,454
 5. 2017 Community Services Block Grant Award (Third Quarter Allocation) from the Oklahoma Department of Commerce/Community Development - \$41,263
 6. FY 2018 Community Action Agencies State Appropriated Funds Award from the Oklahoma Department of Commerce/Community Development - \$11,631
 7. Microloan Program - Technical Assistance Grant Award from the U.S. Small Business Administration - \$21,555
 8. Rx for Oklahoma Award from KI BOIS Community Action Foundation - \$10,599.38
- L. Update on Rural Health Network of Oklahoma’s Remote Area Medical Event**
- M. Consideration, Discussion, and Vote to Elect Board Member to Board Giving Committee (*Pursuant to LDCAA Amended By-Laws, Article XI*)**
- N. Consideration, Discussion, and Vote to Approve the 2016-2017 Head Start/Early Head Start/EHS-Child Care Program Self-Assessment**
- O. Consideration, Discussion, and Vote to Approve the 2017-2018 Head Start/Early Head Start/EHS-Child Care Training and Technical Assistance Plan**
- P. Consideration, Discussion, and Vote to Approve Updates to the Head Start/Early Head Start/EHS-Child Care Community Assessment**
- Q. Consideration, Discussion, and Vote to Approve Head Start and Early Head Start Program Menus for the 2017-2018 School Year**
- R. Board Training/Programmatic Report: Victim and Youth Programs – CASA, Mentoring, Victim Advocacy Services, and Youth First (*Organizational Standards – Category 5, Standard 5.9*)**
- S. Head Start Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)**

- T.** Recognition of August Employee of the Month:
Cheyenne Carlile – Care Coordinator, Healthy Start Program

- U.** Recognition of Service Award Recipients:
Five Years: Larna Shianne Norris – Teacher, Head Start
Lisa Ann Watkins – Teacher, Head Start

- V.** Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; EHS/EHS-CC Enrollment/Attendance Report; Notification from the Oklahoma State Department of Tourism Regarding 5% Funding Reduction for Clayton Lake and Raymond Gary State Parks

- W.** Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. *Okla. Stat. Title 25 § 311*)

- X.** Consideration, Discussion, and Vote to Adjourn