

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, September 10, 2013
Little Dixie Homeownership Center
500 East Rosewood - Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

B. Finance/Audit/Loan Committee Report

C. Presentation of 2012 Audit-Gary Saunders, Saunders and Associates

Consent Docket – The following items of business indicated by brackets (D & E and F & G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

D. Consideration, Discussion and Vote to Approve August 2013 Minutes

E. Consideration, Discussion and Vote to Approve July 2013 Financial Reports and Distribution of August financials for October Consideration and Vote

F. Consider Submission of Resolutions and/or Grant Applications - \$800,000

1. ONEOK Foundation Application for Passport to the Future Mentoring Program - \$5,000
2. Organizational Underwriting to NeighborWorks America-\$220,000
3. Capital Lending application to NeighborWorks America-\$150,000
4. Real Estate Development Application to NeighborWorks America-\$ 125,000
 Post Development - \$75,000
 Pre Development - \$50,000
5. HOME application to Oklahoma Housing Finance Agency-\$300,000

G. Consider Acceptance of Grants/Contracts/Awards - \$ 1,256,994.99

1. CSBG 4th Quarter Allocation from Oklahoma Department of Commerce - \$53,655
2. CAA State Appropriated Fund Award from Oklahoma Dept. of Commerce - \$16,785.99
3. Head Start State Appropriated Fund Award from Oklahoma Dept. of Commerce - \$75,948
4. Navigator Exchange Award from Centers for Medicare and Medicaid Services - \$580,733
5. VOCA Award from Oklahoma District Attorney's Council - \$34,175
6. NeighborWorks America Capital Needs Assessment for Multifamily Complex - \$5,000
7. Rural HIT Network Development Year 3 Continuation Award from HRSA - \$300,000
8. AmeriCorps State award from the Oklahoma Community Service Commission - \$159,600
9. Housing Counseling Award from HUD - \$ 26,098
10. Operating award from Inasmuch Foundation for Oklahoma Early Childhood Program-\$5,000

H. Asset Management Committee Report

I. Consideration, discussion, and vote to approve sale of multifamily apartment complex in Valliant, Oklahoma.

J. Consideration, discussion, and vote to approve the 2013-2014 Head Start/Early Head Start menus.

K. Consideration, discussion, and vote to approve Head Start/Early Head Start Wage Comparability Study.

L. Consideration, discussion, and vote to approve waiver/exemption of Conflict of Interest for DHS and/or DOE Weatherization funds/assistance for CASA employee, Marissa Jordan, that a full and proper posting of the disclosure has been made to the public, that no objections have been received from the public, a legal opinion determining there is no violation of Oklahoma or local law, any conflict or potential conflict should be waived, and the expenditure of weatherization funds is fair to LDCAA.

M. Consideration, discussion, and vote to Approve Recommendations by Board Composition Committee Regarding Board Composition, Seat Representation, and Term/Renewal Dates.

N. Consideration, discussion, and vote 2012-2013 Head Start Program Information Report (PIR)

O. Head Start Policy Council Report

P. Consideration, discussion, and vote to elect Board Officers

Q. Consideration, discussion, and vote to elect one LDCAA Board Member to the Executive And Personnel Committee, elect LDCAA Board Member to the Succession Committee, elect one LDCAA Board Member to the Committee to Research Private And Low Income Sector Representation For McCurtain County, and elect one LDCAA Board Member to the Committee To Research Private And Low Income Sector Representation For Pushmataha County.

R. Other Reports/Announcements/Correspondence HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report; and Hugo Lake State Park Update

S. Consideration, discussion and vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311)

T. Consideration, discussion and vote to Adjourn