

**Little Dixie Community Action Agency, Inc.**  
**Board of Directors and/or Executive Committee Meeting**  
**10:00 a.m. Tuesday, October 8, 2013**  
**Little Dixie Homeownership Center**  
**500 East Rosewood - Hugo, Oklahoma**

**AGENDA**

**Invocation**

**A. Opening of Board Meeting – Roll Call**

**B. Recognition of Veronica Miller as the LDCAA Board Member Representing the Low Income Sector/Head Start Policy Council Liaison on the LDCAA Board replacing Lee Burcham.**

Consent Docket – The following items of business indicated by brackets (C & D and E & F) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

**C. Consideration, Discussion and Vote to Approve September 2013 Minutes**

**D. Consideration, Discussion and Vote to Approve August 2013 Financial Reports and Distribution of September financials for November Consideration and Vote**

**E. Consider Submission of Resolutions and/or Grant Applications - \$ 622,129.33**

1. Community Service Block Grant Funding for CAPTAIN Software-\$5,333.33
2. DOE LIHEAP Application-\$51,796
3. Rural Senior Housing Initiative Application to Housing Assistance Council-\$20,000
4. Rural Health Network Development Grant Application to HRSA-\$540,000
5. Kerr Foundation Application for CASA-\$5,000

**F. Consider Acceptance of Grants/Contracts/Awards - \$ 15,000**

1. Pushmataha Development Initiative Award for Economic Development Program-\$15,000

**G. Finance/Audit/Loan Committee Report**

**H. Consideration, Discussion, and Vote to Approve 2012 Audit**

**I. Consideration, Discussion, and Vote to Approve Waiver/Exemption of Conflict of Interest for DHS and/or DOE Weatherization funds/assistance for Housing Employee, Karen Donaldson, Karen Donaldson's brother-in-law Tommy Jackson that a full and proper posting of the disclosure has been made to the public, that no objections have been received from the public, a legal opinion determining there is no violation of Oklahoma or local law,**

**any conflict or potential conflict should be waived, and the expenditure of weatherization funds is fair to LDCAA.**

**J. Consideration, Discussion and Vote to Approve Head Start/Early Head Start's Policy Council Operating Procedures and Conflict Resolution/Impasse Policy**

**K. Head Start Policy Council Report**

**L. Consideration, Discussion, and Vote to Enter into Executive Session to Discuss the Personnel Committee's Performance Evaluation of Brenda Needham as Executive Director of LDCAA Okla. Stat. title 25, § 307 (B) (1)**

**M. Consideration, Discussion, and Vote to Adjourn Out of the Executive Session and the Regular Board Meeting Be Reconvened.**

**N. Consideration, Discussion, and Vote to Approve the Performance Evaluation of Brenda Needham, LDCAA Executive Director.**

**O. Annual Meeting of KDC Stockholders and Consideration, Discussion, and Vote to Elect Kiamichi Development Company (KDC) Board Members**

**P. Board Composition Committee Report**

**Q. Board Training – Non-Profit Law**

**R. Other Reports/Announcements/Correspondence: HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report; Workforce Oklahoma Idabel Center Open House and Ribbon Cutting Ceremony; Career Fair; and RSVP Recognition Events**

**S. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda.) Okla. Stat. Title 25 § 311**

**T. Consideration, Discussion and Vote to Adjourn**