

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, April 9th, 2013
Little Dixie Homeownership Center
500 East Rosewood
Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (B & C, and D& E) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

B. Consideration, Discussion and Vote to Approve March 2013 Minutes

C. Consideration, Discussion and Vote to Approve February 2013 Financial Reports Distribution of March financials for May Consideration and Vote

D. Consider Submission of Resolutions and/or Grant Applications - \$6,249,000.00

1. Training to Work-Adult Reentry application to U.S. Dept. of Labor-\$1,400,000.00
2. Offender Reentry Program application to SAMHSA-\$1,290,000.00
3. HUD HOME grant application for CHDO's for SHH to OHFA to - \$50,000.00
4. HUD HOME grant application for sub-recipients to OHFA-\$130,000.00
5. Rural Health Information Technology Yr. 3 continuation grant to HRSA- \$300,000.00
6. Youth Literacy grant application to Dollar General Foundation-\$4,000
7. Investing in Innovations Fund application to Dept. of Education-\$3,000,000.00
8. Early childhood program application to AEP/PSO-\$75,000.00
9. CHDO Recertification Application to Oklahoma Housing Finance Agency-(No funding associated with application, but required for eligibility to maintain CHDO designation and to apply for CHDO funding).

E. Consider Acceptance of Grants/Contracts/Awards - \$ 214,209.73

1. Dept. of Energy ARRA weatherization award from Dept. of Commerce-\$96,220.28
2. Corps of Engineers Mowing Contract (Option Year 4) \$115,581.45
3. One-time increase to Head Start SAF funding from OK. Dept. of Commerce- \$2,408.00

F. Consideration, Discussion and Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2013-2014. This resolution authorizes filing of the Form 471 for funding year 2013-2014 and the payment of the applicant's share upon approval of funding and receipt of services.

G. Consideration, Discussion, and Vote to adopt a resolution to establish a formal process for Low-income beneficiaries to advise Little Dixie CAA as a Community Housing Development Organization on matters regarding the design, location, development and management of affordable housing.

H. Discussion/Distribution of Conflict of Interest Forms to Governing Board Members for CHDO Certification requirements.

I. Consideration, Discussion and Vote to appoint Governing Board Members to serve on Composition Committee

J. Consideration, Discussion and Vote to approve submission of Transportation Waiver for Head Start.

K. Consideration, Discussion and Vote to approve Property Donation from Pushmataha Development, Inc.

L. Consideration, Discussion, and Vote to approve changes to LDCAA Personnel Policy No.'s 010 and 030.

M. Consideration, Discussion, and Vote to approve and adopt the Amended and Restated Certificate of Incorporation and Amendment to Amended Bylaws of Little Dixie Community Action Agency, Inc.

N. Board participation over Head Start/Early Head Start Self-Assessment and Volunteers.

O. Report from Asset Committee.

P. Consideration, Discussion and Vote to approve Asset Management Policies and Procedures.

Q. Report from Finance Committee.

R. Head Start Policy Council Report.

S. Other Reports/Announcements/Correspondence HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report; Fair Housing Month Proclamation, 5th Annual 5K Race Against Poverty, Transit Vehicle Auction

T. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

U. Consideration, Discussion and Vote to Adjourn