

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, September 11, 2012
Little Dixie Homeownership Center
500 East Rosewood
Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (B & C, and D & E) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

B. Consideration, Discussion and Vote to Approve August 2012 Minutes

C. Consideration, Discussion and Vote to Approve July 2012 Financial Reports

D. Consideration, Discussion and Vote to Approve Minutes from LDCAA Executive Session on August 14, 2012.

E. Consider Submission of Resolutions and/or Grant Applications - \$318,699

1. Care Transitions Application to CMS - \$52,604
2. RSVP Application to Corporation for National and Community Service - \$54,095
3. One 2 One Program for RSVP
4. Organizational Underwriting Expendable Application to NeighborWorks America - \$200,000
5. Oklahoma City Health Board Dental Support Mini Grant - \$2,000
6. Verizon Foundation - \$10,000

F. Consider Acceptance of Grants/Contracts/Awards – \$677,090.31

1. Rural Health IT Network Development Year 2 Continuation Grant from HRSA - \$300,000
2. HOME Homeowner Rehab Award from Oklahoma Housing Finance Agency - \$210,000
3. Green Program Development Award from NeighborWorks America - \$10,000
4. SFY 2013 CAA State Appropriated Funds from ODOC - \$16,785.99
5. Head Start State Appropriated Funds from ODOC - \$75,948
6. RX for Oklahoma subgrant through KIBOIS - \$13,770.91
7. Weatherization DOE from ODOC - \$50,585.41

G. Consideration, Discussion and Vote to Approve Resolution for Acceptance of USDA Grants

H. Consideration and Vote to Approve the 2012-2013 Head Start/EHS Revised Menus.

I. Consideration, Discussion, and Vote to Approve Head Start Program Information Report (PIR).

J. Strategic Plan Update

K. Report from Finance Committee

L. Recognition of SOS for Battered Women as an Organization Providing Low-Income Representation on Little Dixie's Board of Directors for McCurtain County.

M. Report from Board Composition Committee Regarding Rotation of County Seats for Board Representation.

N. Consideration, Discussion and Vote on Composition Committee's Recommendation (if needed).

O. Consideration, Discussion and Vote to Elect or Appoint a Chairman of the LDCAA Finance Committee. LDCAA By-Laws, Article XI, Section 2.

P. Election of Executive Committee

Q. Update on Kiamichi Development Company Activities

R. Parks Report

S. Head Start Policy Council Report

T. Presentation of Service Awards

U. LDCAA Board Training

V. Presentation of Clinton Crawley Video

W. Reminder for Personnel Committee to Prepare an Annual Performance Evaluation for the Executive Director by October 15, 2012.

X. Other Reports/Announcements/Correspondence – Board Tour of Facilities on September 13th; HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

Y. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

Z. Consideration, Discussion and Vote to Adjourn