

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, March 13, 2012

Little Dixie Homeownership Center

500 East Rosewood

Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (B & C, and D & E) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

B. Consideration, Discussion and Vote to Approve February 2012 Minutes

C. Consideration, Discussion and Vote to Approve January 2012 Financial Reports

D. Consider Submission of Resolutions and/or Grant Applications - \$5,552,624.80

1. Drug Free Communities Support Program to SAMHSA - \$125,000
2. Investing in Innovation Pre-Application to U.S. Department of Education - \$3,000,000
3. Affordable Housing Program Application to Federal Home Loan Bank of Topeka - \$264,000
4. Delinquency Prevention Program Application to Office of Juvenile Affairs for CASA - \$50,000
5. VITA Site Supplemental Grant to NeighborWorks America - \$20,000
6. Wal-Mart State Giving Grant for RSVP - \$126,777.80
7. Reauthorization and Resolution to Apply for Self Help Housing Grant - \$1,381,789
8. State of Good Repair Grant Application to Oklahoma Transit Association - \$341,700.
9. State Pilot Early Childhood Program Grant Application to Tulsa CAP - \$240,000
10. Oklahoma Asset Development Project (OADP) from OKACAA - \$3,358

E. Consider Acceptance of Grants/Contracts/Awards - \$103,474

1. CSBG FY 12, 4th Allocation - \$47,675
 2. Traci R. Sykes Foundation - \$1,500
 3. Retired & Senior Volunteer Program grant from Corp. for Nat'l & Community Service - \$54,299
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F. Report from Finance Committee

G. Consideration, Discussion and Vote to Approve the Audit Results for the Section 403(b) Retirement Plan for Employees of Little Dixie Community Action Agency, Inc.

H. Consideration, Discussion and Vote to Approve a Resolution Authorizing the Sale of Two Loans to Community Housing Capital.

I. Consideration, Discussion and Vote for Waiver/Exemption of Conflict of Interest for Dovie Simpson for D.H.S &/Or D.O.E Weatherization Funds/Assistance.

J. Update on Kiamichi Development Company Activities

K. Parks Report

L. Head Start Monitoring Review Report

M. Head Start Policy Council Report

N. Presentation of Employee of the Month and Service Awards

O. Other Reports/Announcements/Correspondence – HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

P. Consideration, Discussion, and Vote to Adjourn into Executive Session with the LDCAA Attorney to discuss the pending action of U.S. Equal Employment Opportunity Commission Notice of Charge of Discrimination and to determine if the disclosure of confidential communications would seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Okla. Stat. Title 25 § 307 (B) (4).

Q. Consideration, Discussion, and Vote to Adjourn Out of the Executive Session and the Meeting Be Reconvened.

R. Consideration, Discussion, and Vote, if necessary, regarding the pending action of U.S. Equal Employment Opportunity Commission Notice of Charge of Discrimination.

S. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

T. Consideration, Discussion and Vote to Adjourn