

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, July 10, 2012
Little Dixie Homeownership Center
500 East Rosewood
Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (C & D, and E & F) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

B. Recognition of new Public Sector representative for Choctaw County representing the Chamber of Commerce, and Recognition of new Low Income Sector Representative for McCurtain County representing Kiamichi Family Medical Center.

C. Consideration, Discussion and Vote to Approve June 2012 Minutes

D. Consideration, Discussion and Vote to Approve May 2012 Financial Reports

E. Consider Submission of Resolutions and/or Grant Applications - \$1,135,000

1. Community Transformation Grants – Small Communities Program to CDC - \$590,000
2. William K. Warren Foundation - \$50,000
3. Southern Oklahoma Memorial Foundation - \$10,000
4. Lowes Foundation - \$25,000
5. Wells Fargo - \$10,000
6. Street Outreach Program to Administration for Children & Families - \$450,000

F. Consider Acceptance of Grants/Contracts/Awards - \$2,190,369

1. NeighborWorks Housing Counseling (\$7481.45 comprehensive, \$7,187.50 HECM) - \$14,668.95
2. Training & Service-Learning for Young Adult Ex-Offenders from Dept. of Labor - \$1,440,000
3. AmeriCorps Grant from Oklahoma Community Service Commission - \$212,800
4. Federal Transit Administration State of Good Repair Bus and Bus Facilities Program - \$522,900

G. Report from Finance Committee

- H. Consideration, Discussion and Vote to Adopt LDCAA Employee Policy Manual.**
- I. Consideration, Discussion and Vote to Approve E-Rate Record Retention Policy, E-Rate Procurement Policy, Authorization of Purchasing Agents, and Gift Policy**
- J. Consideration, Discussion and Vote to Approve the 2011 Head Start Community Assessment**
- K. Consideration, Discussion and Vote to Approve Mental Health Consultation Contract with Zen Gee for 2012-2013 School Year**
- L. Head Start Child Outcomes Report**
- M. LDCAA Board Training**
- N. Update on Kiamichi Development Company Activities**
- O. Parks Report**
- P. Head Start Policy Council Report**
- Q. Presentation of Employee of the Month and Service Awards**
- R. Recommend and Vote to Approve Nomination Committee of Board Officers.**
- S. Other Reports/Announcements/Correspondence – HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report**
- T. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).**
- U. Consideration, Discussion and Vote to Adjourn**