

**Little Dixie Community Action Agency, Inc.**  
**Board of Directors and/or Executive Committee Meeting**  
**10:00 a.m. Tuesday, January 10, 2012**  
Little Dixie Homeownership Center  
312 N.W. Texas Street,  
Idabel, Oklahoma

**AGENDA**

**Invocation**

**A. Opening of Board Meeting – Roll Call**

**Consent Docket – The following items of business indicated by brackets (C & D, and E & F) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.**

**B. Recognition of Ronnie Thompson as the Representative of the Choctaw County Commissioners on the LDCAA Board. Mr. Thompson’s public entity term expires 12/31/2012; Recognition of Jim Freeny as the Representative of the McCurtain County Commissioners on the LDCAA Board replacing Jimmy Westbrook. Mr. Freeny’s public entity term expires 12/31/2012; Recognition of Chuck Partin as the Representative of the Hugo Chamber of Commerce on the LDCAA Board. Mr. Partin’s private entity term expires 12/31/2014; Recognition of Randy Hammons as the Representative of the Choctaw Nation on the LDCAA Board, replacing Frank Rosenthal. Mr. Hammons public entity term will expire 12/31/2012.**

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**C. Consideration, Discussion and Vote to Approve December 2011 Minutes**

**D. Consideration, Discussion and Vote to Approve October 2011 and November 2011 Financial Reports**

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**E. Consider Submission of Resolutions and/or Grant Applications - \$2,860,000**

1. Health Care Innovation Challenge to Centers for Medicare & Medicaid Services - \$2,000,000
2. Homeowner Occupied Rehab Summaries (4 applications) to OHFA - \$840,000
3. Sarkeys Foundation - \$20,000

**F. Consider Acceptance of Grants/Contracts/Awards - \$67,713.24**

1. CSBG FY 12, First Allocation - \$31,340
2. Weatherization DHS LIHEAP - \$36,373.24

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**G. Disclosure of Board Member Susan Wall’s Family Relationship to Rhonda Mack, Weatherization Applicant and LDCAA Employee Pursuant to LDCAA, Code of Conduct.**

**H. Consideration, Discussion, and Vote to Determine Whether a Conflict of Interest Exists Pursuant to LDCAA's Code of Conduct.**

**I. Consideration, Discussion, and Vote to Determine Whether the Weatherization Application/Approval is in the Best Interest of LDCAA and is Fair in all Respects to Little Dixie CAA.**

**J. Consideration, Discussion and Vote for Waiver/Exemption of Conflict of Interest for Rhonda Mack, Dolly Burton, and Crystal Barnett for D.H.S &/Or D.O.E Weatherization Funds/Assistance.**

**K. Distribution to Board Members of Formal, Written Document that Identifies Roles/Responsibilities of Board Members.**

**L. Distribution of Document to Each Board Member for Completion and Signature to Ensure Board Members Have No Conflict with Agency Policy. Each Board Member to Complete, Sign and Return the Document to Brenda Needham, Executive Director.**

**M. Report from Finance Committee**

**N. Update on Kiamichi Development Company Activities**

**O. Board Governance Training**

**P. Parks Report**

**Q. Head Start Policy Council Report**

**R. Presentation of Service Awards**

**S. Other Reports/Announcements/Correspondence – HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report**

**T. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).**

**U. Consideration, Discussion and Vote to Adjourn**