

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, August 14, 2012

Little Dixie Homeownership Center

500 East Rosewood

Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

B. Recognition of Mike Brittingham as the Representative of the Pushmataha County Commissioners on the LDCAA Board replacing Jerry Duncan.

C. Consideration, Discussion and Vote to Accept A-133 Audit for 2011 Presented by Gary Saunders.

Consent Docket – The following items of business indicated by brackets (G & H, and I & J) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

D. Consideration, Discussion and Vote to Approve July 2012 Minutes

E. Consideration, Discussion and Vote to Approve June 2012 Financial Reports

F. Consider Submission of Resolutions and/or Grant Applications - \$677,155.99

1. Public Transit Revolving Fund - \$289,422
2. SFY 2013 CAA State Appropriated Funds Application to ODOC - \$16,785.99
3. Head Start State Appropriated Funds from ODOC - \$75,948
4. Wal-Mart State Giving Fund Request – \$200,000
5. Mabee Foundation - \$95,000

G. Consider Acceptance of Grants/Contracts/Awards - \$3,035,748.23

1. Microloan Technical Assistance Award from U.S. Small Business Administration - \$17,157
2. NeighborWorks America Supplemental Awards - \$80,000
3. Self Help Housing Grant from USDA Rural Development - \$1,381,789
4. FY-12 Weatherization DOE allocation - \$50,585.41
5. Transit Section 5311 from Oklahoma Dept. of Transportation - \$913,847
6. State CASA - \$26,781.24
7. OPSR for Smart Start - \$17,500
8. ARRA OPSR Smart Start Professional Development - \$1,000
9. USDA Community Facilities Grant for Mobile Health Unit for Smart Start - \$49,800

10. USDA Community Facilities Grant for Storm Shelters and Other Improvements for Hugo and Idabel Head Starts - \$25,500
11. USDA Community Facilities Grant for Storm Shelters and Other Improvements at Battiest, Broken Bow, Haworth and Valliant Head Starts - \$13,900
12. USDA Community Facilities Grant for Storm Shelters and Other Improvements at Boswell, Clayton, Fort Towson, Soper, Swink, and Rattan Head Starts - \$31,300
13. USDA Community Facilities Grant for Storm Shelters and Other Improvements at Oak Hill Head Start - \$7,500
14. USDA Community Facilities Grant for Storm Shelters and Other Improvements at Forest Grove Head Start - \$20,700
15. USDA Community Facilities Grant for Storm Shelters and Other Improvements at Antlers 1 & 2 Head Starts - \$50,000
16. USDA Community Facilities Grant for Storm Shelters and Other Improvements at Antlers Early Head Start - \$50,000
17. Oklahoma Early Childhood Program - \$241,395.58
18. Sixth Allocation for FY' 12 Community Services Block Grant (CSBG) - \$56,993

H. Consideration, Discussion, and Vote to Adjourn into Executive Session with the LDCAA Attorney to discuss the pending action of U.S. Equal Employment Opportunity Commission Notice of Charge of Discrimination and to determine if the disclosure of confidential communications would seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. Okla. Stat. Title 25 § 307 (B) (4).

I. Consideration, Discussion, and Vote to Adjourn Out of the Executive Session and the Meeting Be Reconvened.

J. Consideration, Discussion, and Vote, if necessary, regarding the pending action of U.S. Equal Employment Opportunity Commission Notice of Charge of Discrimination.

K. Consideration, Discussion and Vote to Approve Revisions to 2012-2013 Head Start/EHS Strategic Plan.

L. Consideration, Discussion and Vote to Approve a change in the Head Start filtering software from Cyber Patrol to Proxe Fence for the centers and to Dans Guardian for the administrative office.

M. Consideration, Discussion and Vote to approve LDCAA 2012 Affirmative Action Plan.

N. Report from Finance Committee

O. Report from Board Composition Committee Regarding Rotation of County Seats for Board Representation.

P. Annual meeting of Kiamichi Development Company Stockholders (LDCAA is sole KDC stockholder). Discussion, Consideration and Vote for Election of Kiamichi Development Company Board of Directors.

Q. Update on Kiamichi Development Company Activities

R. Parks Report

S. Head Start Policy Council Report

T. Presentation of Employee of the Month and Service Awards

U. Report from Nominating Committee

V. Election of Little Dixie Board of Directors Officers for 2012-2013

W. LDCAA Board Training

X. Other Reports/Announcements/Correspondence – Rhonda Teague wins Friend of Affordable Housing Award, Thank You Letter to Mentoring Program; HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

Y. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

Z. Consideration, Discussion and Vote to Adjourn