

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, September 13, 2011

Little Dixie Homeownership Center

Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

B. Recognition of new board member Lewis Collins who is filling the seat vacated by Ray Noble for the City of Fort Towson as a Public Sector representative. Recognition of new board member Irene Roberts representing New Beginnings as a Low Income Sector representative for Pushmataha County. Recognition of Andrea Henkel who was reappointed by Broken Bow Ministers Fellowship as a Private Sector representative.

Consent Docket – The following items of business indicated by brackets (C & D, and F & G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

C. Consideration, Discussion and Vote to Approve August 2011 Minutes

D. Consideration, Discussion and Vote to Approve July 2011 Financial Reports

E. Presentation of 2010 Audit and 990 Information by Gary Saunders

F. Consider Submission of Resolutions and/or Grant Applications - \$514,980

1. AT&T Foundation - \$300,000
2. Concept paper to CNCS for VISTA for FY12
3. Wal-Mart Foundation - \$208,980
4. Broadhurst Foundation - \$2,000
5. Stevens Foundation - \$2,000
6. Stuart Foundation - \$2,000

G. Consider Acceptance of Grants/Contracts/Awards - \$2,378,627.37

1. Expendable Grant Funds from NeighborWorks America - \$20,000
2. Housing Counseling - 2nd half grant award from NeighborWorks America - \$10,311.37
3. Training Institute Slots (11) from NeighborWorks America - \$28,600
4. Rural Innovation Fund Grant from HUD - \$300,000
5. HOME Owner Occupied Rehab Grant for Push Co. project - \$262,500
6. HOME Owner Occupied Rehab Grant for City of Antlers project - \$262,500
7. HOME Rental Project from OHFA - \$149,700
8. Rural Health IT Network Development Grant from Office of Rural Health Policy - \$900,000

9. AmeriCorps Grant from Oklahoma Community Service Commission - \$212,800
10. State of Good Repair Bus and Bus Facilities Program from ODOT - \$232,216
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H. Consideration, Discussion and Vote to Fill the Vacancy(ies) on the Executive/Personnel Committee.

I. Consideration, Discussion and Vote for Waiver/Exemption of Conflict of Interest for Edna Rhodes for D.H.S &/Or D.O.E Weatherization Funds/Assistance.

J. Consideration, Discussion, and Vote to Approve Submittal of Staff Qualification Waiver for Head Start and Early Head Start.

K. Report from Finance Committee.

L. Description of Board Member Self-Evaluation Form

M. Consideration, Discussion and Vote to Approve Board Member Job Descriptions.

N. Consideration, Discussion and Vote to approve Gracefully Yours as an entity to represent the Low Income Sector in McCurtain County.

O. Consideration, Discussion and Vote to Approve Revisions to 2011-2012 Head Start Strategic Plan.

P. Consideration, Discussion and Vote to Approve Jia Johnson as a Member to the KDC Board.

Q. Update on Kiamichi Development Company Activities

R. Board Governance Training

S. Parks Report

T. Head Start Policy Council Report

U. Presentation of Employee of the Month and Service Awards

V. Other Reports/Announcements/Correspondence – Letter of Support for Mentoring Program from Pushmataha Co. Commissioners; HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

W. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

X. Consideration, Discussion and Vote to Adjourn