

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, November 1, 2011

Little Dixie Homeownership Center

Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (B & C, and H & I) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

B. Consideration, Discussion and Vote to Approve October 2011 Minutes

C. Consideration, Discussion and Vote to Approve September 2011 Financial Reports

D. Consideration, Discussion and Vote to Adjourn Into an Executive Session in Order to Discuss the Executive Director’s Performance Evaluation and Contract Renewal. Okla. Stat. Title 25 § 307 (B) (1).

E. Consideration, Discussion, and Vote to Adjourn Out of the Executive Session and the Regular Meeting Be Reconvened.

F. Consideration, Discussion, and Vote on Executive Director’s Performance Evaluation.

G. Consideration, Discussion, and Vote on Executive Director’s Contract Renewal.

H. Consider Submission of Resolutions and/or Grant Applications - \$394,500

1. International Paper Foundation - \$5,000
2. Rural Senior Housing Capacity Build Grant from the Housing Assistance Council - \$50,000
3. Lyle M. Gelvin Foundation - \$3,000
4. Dobson Family Foundation - \$10,000
5. Brown Foundation - \$20,000
6. Fred Jones Family Foundation - \$1,500
7. Walton Family Foundation - \$300,000
8. American Fidelity Foundation - \$5,000

I. Consider Acceptance of Grants/Contracts/Awards - \$740,478.32

1. Head Start CACFP Award from USDA - \$475,308.32
 2. Wal-Mart Foundation - \$500
 3. State Pilot Early Childhood Program Grant from Tulsa CAP - \$230,000
 4. Head Start Body Start Playspace grants for Antlers, Broken Bow I, Broken Bow III, Forest Gove, Haworth, Hugo IV, and Idabel - \$34,670
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J. Consideration, Discussion and Vote for Waiver/Exemption of Conflict of Interest for Teresa Davis for D.H.S &/Or D.O.E Weatherization Funds/Assistance.

K. Consideration, Discussion and Vote to Approve 2011 Agency-Wide Budget

L. Consideration, Discussion and Vote to Approve Little Dixie CAA Personnel Policy & Procedures Manual

M. Presentation of Board Self Assessment Survey Results

N. Report from Planning Department

O. Report from Finance Committee.

P. Update on Kiamichi Development Company Activities

Q. Board Governance Training

R. Parks Report

S. Head Start Policy Council Report

T. Presentation of Employee of the Month and Service Awards

U. Other Reports/Announcements/Correspondence – HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

V. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

W. Consideration, Discussion and Vote to Adjourn