

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, March 8, 2011

Little Dixie Homeownership Center

Hugo, Oklahoma

AGENDA

Invocation

1. Opening of Board Meeting – Roll Call
2. Report from LDCAA Composition Committee.
3. Discussion, Consideration, and Vote to select business, industry, labor, religious, welfare, education or other major groups and interests in the service area for representation of the Pushmataha, Choctaw, and McCurtain County Private Sectors pursuant to LDCAA By-Laws Article IV. (**Pushmataha Co.** – Pushmataha County Bar Association, Ministerial Alliance, Clayton Lions Club; **Choctaw Co.** – Rotary Club, Choctaw Electric Coop, Chamber of Commerce; **McCurtain Co.** – Idabel Chamber of Commerce, Broken Bow Chamber of Commerce, and Broken Bow Ministers' Fellowship,
4. Discussion, Consideration, and Vote for a resolution to designate the following nine (9) organizations to represent the Low Income Service Area in Pushmataha, Choctaw and McCurtain Counties pursuant to LDCAA By-Laws Article IV. **Pushmataha Co.** – Salvation Army, and Clayton Senior Citizens; **Choctaw Co.** -Washington Community Center, Local FEMA Board, and Kiamichi Opportunities; **McCurtain Co.** – Head Start Policy Council, Westside Community, Kiamichi Family Medical Center, and Broken Bow Senior Citizens.
5. Discussion, Consideration, and Vote to designate Public Entities and Adopt an Equitable Rotation Plan for representation of the Pushmataha, Choctaw, and McCurtain County Public Sectors pursuant to LDCAA By-Laws Article IV. **Pushmataha Co.** – County Commissioners, City of Antlers, Choctaw Nation; **Choctaw Co.** – County Commissioners, City of Hugo, City of Ft. Towson; **McCurtain Co.** – County Commissioners, City of Idabel, Wright City School.
6. Discussion, Consideration, and Vote to elect a Board Member to replace former Board Member Mark McIntosh on the LDCAA Asset Committee.
7. Discussion, Consideration, and Vote to select polling places and times for election of Low Income Sector representation in Pushmataha, Choctaw and McCurtain Counties for Board Membership pursuant to LDCAA By-Laws Article IV, as follows: Antlers Family Service Center, Clayton Transit Office; Hugo Home Ownership Center, Idabel Home Ownership Center, Broken Bow Transit Office. Voting hours will be 8:00 AM to 12:00 and 12:30 to 4:30 PM.
8. Discussion, Consideration, and Vote to elect a Board Member(s) or designate the following individuals (Lois Poe, Shirley Richison, Karen Burton, Karen Donaldson, and Lisa McKinney, to monitor the election of the Low Income Sector Membership in Pushmataha, Choctaw and McCurtain Counties for Board Membership pursuant to LDCAA By-Laws Article IV.
9. Chairman of the Board of Directors to appoint the following as election clerks at each polling place (Karla Luginbill, Becky Gurganus, Ruby Gann, Beverly Cathy, and Connie Easley for the upcoming Low Income Sector Board Membership Election as described in the previous Agenda Item.

10. Discussion, Consideration, and Vote to elect three committees, one per county, to research and recommend a list of entities for LDCAA Board representation for Low Income and Private Sectors.

Consent Docket – The following items of business indicated by brackets (11 & 12 and 13 & 14) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

11. Consideration, Discussion and Vote to Approve February 2010 Minutes

12. Consideration, Discussion and Vote to Approve November 2010 Financial Reports

13. Consider Submission of Resolutions and/or Grant Applications - \$2,743,358

- a. Drug Free Communities Support Program to SAMHSA - \$100,000
- b. Rural Sustainability Grant to National CASA Association - \$20,000
- c. VOCA Application to District Attorney's Council - \$38,495
- d. Rural Program Grant to U.S. Department of Justice - \$475,000
- e. CHDO Operating Application to OK Housing Finance Agency - \$50,000
- f. NeighborWorks Week Application - \$5,000
- g. Section 5311 Application to OK Dept. of Transportation - \$914,863.00
- h. Civic Justice Corps Grants Serving Juvenile Offenders to Dept. of Labor - \$990,000
- i. HOME Rental Application to OK Housing Finance Agency - \$150,000

14. Consider Acceptance of Grants/Contracts/Awards - \$526,882.65

- a. ARRA Weatherization Funds - \$228,382.65
- b. 2nd Year of 5 Year Contract with Corps of Engineers for Mowing Services - \$108,946
- c. 2nd (\$9,745) and 3rd (\$49,309) CSBG Allocations for FY 2011 - \$59,054
- d. Organizational Underwriting (expendable) from NeighborWorks - \$130,500

15. Consideration, Discussion, and Vote to Appoint Sharon Holland as the LDCAA Equal Employment Opportunity Officer.

16. Report from Finance Committee.

17. Report from LDCAA Board Compensation Committee.

18. Report from LDCAA Board Succession Committee.

19. Update on Kiamichi Development Company Activities

20. Parks Report

21. Head Start Policy Council Report

22. Presentation of Employee of the Month and Service Awards

23. Other Reports/Announcements/Correspondence –HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

24. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

25. Consideration, Discussion and Vote to Adjourn