

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, June 14, 2011

Little Dixie Homeownership Center

Hugo, Oklahoma

AGENDA

Invocation

A. Opening of Board Meeting – Roll Call

B. Recognition of Will Smith, elected May 10, 2011 to represent Kiamichi Opportunities, Inc. as a LDCAA Board Member, Low Income Sector; and recognition of Susan Wall, re-appointed to represent Choctaw Electric as a LDCAA Board Member, Private Sector.

Consent Docket – The following items of business indicated by brackets (C & D, and E & F) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

C. Consideration, Discussion and Vote to Approve May 2011 Minutes

D. Consideration, Discussion and Vote to Approve April 2011 Financial Reports

E. Consider Submission of Resolutions and/or Grant Applications - \$3,777,465

1. Head Start/Early Head Start refunding application to ACF - \$3,299,179
2. NeighborWorks Expansion Grant Request - \$300,000
3. Community Economic Development Application to OCS - \$120,000
4. VITA Application to U.S. Department of Treasury - \$6,000
5. Community Facilities Application to USDA for Push. Co. Coalition - \$49,786
6. Letter of Intent to Merrick Foundation
7. Letter of Interest to Noble Foundation
8. Letter of Interest to Titus Foundation
9. Oklahoma City Area Inter-Tribal Health Board Dental Support Center Mini-Grant - \$2,500

F. Consider Acceptance of Grants/Contracts/Awards - \$2,255,682

1. Oklahoma City Area Inter-Tribal Health Board Dental Support Center Mini-Grant - \$2,500
2. Transit Section 5311 Allocation from ODOT for 2012 Program Year - \$969,650
3. FY 2011 CSBG sixth allocation from ODOC - \$19,904
4. YouthBuild grant from U.S. Department of Labor - \$687,693
5. Head Start/Early Head Start balance of funding for FY2011 from DHHS - \$519,421
6. Innovation Grant from Oklahoma Partnership for School Readiness - \$15,000
7. Oklahoma Partnership for School Readiness budget increase - \$1,685
8. Play Space Grants (8 grants) for Head Start centers Horace Mann, Hugo, Oak Hill, Rattan, Soper, Swink, Valliant, and Boswell - \$39,829

G. Consideration, Discussion and Vote to Approve Hiring of Kellogg & Sovereign Consulting as the E-Rate Consultant for the 2012-2013 e-rate funding year.

H. Consideration, Discussion and Vote to revise Policy No. 418, Computer Hardware and Software Security Policy.

I. Report from Asset Management Committee.

J. Consideration, Discussion and Vote on Recommendation from Asset Management Committee.

K. Report from Finance Committee.

L. Report from LDCAA Board Composition Committee.

M. Consideration, Discussion and Vote to Designate a Different Entity to Take the Place of the Broken Bow Senior Citizens in Order to Represent the Low Income in McCurtain County and Fill the Vacancy on the Board.

N. Consideration, Discussion and Vote to revise LDCAA By-Laws Article IV, Membership, Section 3 Representation of the Low Income Sector regarding democratic selection of Board Members and to allow each LDCAA Board designated low income sector entity to conduct their own LDCAA Board Representative Elections.

O. Update on Kiamichi Development Company Activities

P. Parks Report

Q. Report on NeighborWorks Week Event

R. Head Start Policy Council Report

S. Presentation of Service Awards

T. Other Reports/Announcements/Correspondence – ODOC Monitoring Report, Recertification by OHFA as an Oklahoma Housing Development Organization, Letter from Auditor – Saunders & Associates, Letter regarding ARRA Weatherization from ODOC, HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report

U. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

V. Consideration, Discussion and Vote to Adjourn