

**Little Dixie Community Action Agency, Inc.**  
**Board of Directors and/or Executive Committee Meeting**  
**10:00 a.m. Tuesday, July 12, 2011**  
Little Dixie Homeownership Center  
Hugo, Oklahoma

**AGENDA**

**Invocation**

**A. Opening of Board Meeting – Roll Call**

**B. Consideration, Discussion and Vote to change the designation of Pushmataha County Salvation Army from low income sector to a private sector entity for LDCAA Board Representation and remove the Clayton Lions Club as a private entity from LDCAA Board Representation.**

**C. Recognition of Vicki Leathers as the LDCAA Board Representative for Pushmataha County Salvation Army, private sector member.**

**Consent Docket – The following items of business indicated by brackets (D & E, and F & G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.**

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**D. Consideration, Discussion and Vote to Approve June 2011 Minutes**

**E. Consideration, Discussion and Vote to Approve May 2011 Financial Reports**

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**F. Consider Submission of Resolutions and/or Grant Applications - \$15,717,534**

1. Job Opportunities to Low Income Individuals to Office of Community Services - \$120,000
2. Rural Housing Service T&MA Assistance (SHARE) to USDA - \$6,840,000
3. Improving Service Delivery to Youth in the Child Welfare System to ACF - \$2,500,000
4. Investing in Innovation to U.S. Department of Education - \$3,000,000
5. Community-Centered Healthy Marriage and Relationship to ACF - \$2,395,285
6. 2011-2012 Head Start Healthy Marriage Grant to Office of Head Start - \$299,186
7. Program for Investment in Microentrepreneurs to SBA - \$250,000
8. Public Transit Revolving Fund - \$313,063

**G. Consider Acceptance of Grants/Contracts/Awards - \$149,869.82**

1. Oklahoma CASA Association State Appropriated Funds - \$8,278.21
2. Victims of Crime Act (VOCA) grant from District Attorney's Council - \$34,175
3. National CASA Association Rural Sustainability grant - \$19,500
4. RX for Oklahoma subgrant through KIBOIS - \$15,578.69
5. CSBG 7<sup>th</sup> Allocation for 2011 from ODOC - \$29,294
6. OKDHS Aging Services Division (OAVP) contract for RSVP - \$43,043.92

**H. Consideration, Discussion and Vote to Nominate a Committee to Make a Slate of Potential Candidates for LDCAA Board Officers and Executive Committee Members For Election in August, 2011.**

**I. Consideration, Discussion and Vote to Approve Amendment to Personnel Policy No. 311 to change the number of annual leave days.**

**J. Consideration, Discussion and Vote to Approve 2011 Affirmative Action Plan**

**K. Consideration, Discussion and Vote to Approve Memorandum of Understanding between Little Dixie Transit and Department of Central Services**

**L. Report from Finance Committee.**

**M. Report from Composition Committee**

**N. Consideration, Discussion and Vote to Designate a Different Entity to Take the Place of the Broken Bow Senior Citizens in Order to Represent the Low Income in McCurtain County and Fill the Vacancy on the Board.**

**O. Consideration, Discussion and Vote for Waiver/Exemption of Conflict of Interest for Janis Jackson for D.H.S &/Or D.O.E Weatherization Funds/Assistance.**

**P. Consideration, Discussion and Vote to Approve E-Rate Record Retention Policy, E-Rate Procurement Policy, and E-Rate Purchasing Agents**

**Q. Consideration, Discussion and Vote to Approve the 2010-2011 Head Start Self-Assessment Report and Program Improvement Plan**

**R. Consideration, Discussion and Vote to Approve the 2011 Community Assessment (Head Start)**

**S. Consideration, Discussion and Vote to Approve Mental Health Consultation Contract with Zen Gee for 2011-2012 School Year.**

**T. Head Start Child Outcomes Report**

**U. Update on Kiamichi Development Company Activities**

**V. Parks Report**

**W. Head Start Policy Council Report**

**X. Other Reports/Announcements/Correspondence – HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report**

**Y. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).**

**Z. Consideration, Discussion and Vote to Adjourn**