

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting

10:00 a.m. Tuesday, February 8, 2011

Little Dixie Homeownership Center

Hugo, Oklahoma

AGENDA

Invocation

1. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (2 & 3 and 4 & 5) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

2. Consideration, Discussion and Vote to Approve December 2010 Minutes

3. Consideration, Discussion and Vote to Approve December 2010 Financial Reports

4. Consider Submission of Resolutions and/or Grant Applications - \$2,102,779

- a. Sarkeys Foundation Application - \$20,000
- b. Excellence in Governance Pilot Program - \$10,000
- c. Homeowner Rehabilitation Pre-Applications to OHFA (5 applications) - \$1,312,500
- d. Rural Innovation Fund Application to HUD - \$300,000
- e. Kerr Foundation Application - \$7,500
- f. International Paper Foundation - \$3,000
- g. Dollar General Adult Literacy Grant - \$20,000
- h. Affordable Housing Program Application to Federal Home Loan Bank of Topeka - \$150,000
- i. FTA State of Good Repair Bus And Bus Facilities Application - \$279,779

5. Consider Acceptance of Grants/Contracts/Awards - \$125,924.81

- a. Thrive Fund Capacity Building Grant from the Housing Assistance Council - \$17,889
- b. CSBG 1st Allocation for FY 2011 - \$41,453
- c. The Campbell Group - \$4,300
- d. March of Dimes - \$9,150
- e. E-Rate Funding (\$398.95 and \$50,467.86) - \$50,866.81
- f. 2010-11 Oklahoma Asset Development Project (OADP) - \$2,266

6. Consideration, Discussion and Vote for Waiver/Exemption of Conflict of Interest for Sandy Dickson for D.H.S &/Or D.O.E Weatherization Funds/Assistance.

7. Consideration, Discussion, and Vote to Fill Vacant Executive Committee Membership Due to Resignation of Eddy McIntosh from LDCAA Board.

8. Report from Finance Committee.

- 9. Consideration, Discussion, and Vote to Approve Agency's 2009 Form 990 Tax Return**
- 10. Report from LDCAA Board Compensation Committee.**
- 11. Report from LDCAA Board Succession Committee.**
- 12. Report from LDCAA Board Composition Committee.**
- 13. Consideration, Discussion, and Vote to Revise LDCAA Board Membership Expiration Dates for Terms of Public Entities.**
- 14. Consideration, Discussion, and Vote to Adopt an Equitable Rotation Plan for Public Entities' LDCAA Board Membership Pursuant to LDCAA By-Laws.**
- 15. Consideration, Discussion, and Vote to Recognize the LDCAA Board Membership is Comprised of Public, Private, and Low Income Sector Entities and Not Individual Memberships.**
- 16. Consideration, Discussion, and Vote to Appoint LDCAA Board Committee to Review and Make Recommendations for Revision of LDCAA By-Laws.**
- 17. Consideration, Discussion, and Vote to Amend Sick Leave Policy # 313 (Definition of a Child) "or who has a serious health condition as defined in LDCAA Policy No. 325 Family Medical Leave".**
- 18. Consideration, Discussion, and Vote to Approve Suggested Changes to Agency Strategic Plan.**
- 19. Update on Kiamichi Development Company Activities**
- 20. Parks Report**
- 21. Head Start Policy Council Report**
- 22. Presentation of Employee of the Month and Service Awards**
- 23. Other Reports/Announcements/Correspondence – Weatherization Thank You Letter; 2009-2010 HS/EHS Self-Assessment Report, PI Plan and Follow-up; HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report**
- 24. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).**
- 25. Consideration, Discussion and Vote to Adjourn**