

**Little Dixie Community Action Agency, Inc.**  
**Board of Directors and/or Executive Committee Meeting**  
**10:00 a.m. Tuesday, December 13, 2011**  
Little Dixie Homeownership Center  
Hugo, Oklahoma

**AGENDA**

**Invocation**

**A. Opening of Board Meeting – Roll Call**

Consent Docket – The following items of business indicated by brackets (B & C, and D & E) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

**B. Consideration, Discussion and Vote to Approve November 2011 Minutes**

**C. Consideration, Discussion, and Vote to Adjourn Into Executive Session to receive a report from the Personnel and/or Executive Committee on the Employment Appeal of Jay Weatherford and receive a report from the Audit/Finance/Loan Committee Report on the Whistleblower Claim of Jay Weatherford. Okla. Stat. Title 25 § 307 (B) (1).**

**D. Consideration, Discussion, and Vote to Adjourn Out of the Executive Session and the Meeting Be Reconvened.**

**E. Consideration, Discussion, and Vote of Personnel and/or Executive Committee to approve minutes of its December 6, 2011 meeting.**

**F. Consideration, Discussion, and Vote of Audit/Finance/Loan Committee to approve minutes of its December 6, 2011 meeting.**

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**G. Consider Submission of Resolutions and/or Grant Applications - \$228,300**

1. Traci R. Sykes Foundation - \$1,500
2. OKC Area Inter-Tribal Health Board Oral Health Promotion Mini Grant Program - \$2,000
3. Housing Counseling Application to NeighborWorks America - \$12,000
4. AmeriCorps Continuation Application to Oklahoma Community Service Commission - \$212,800

**H. Consider Acceptance of Grants/Contracts/Awards - \$9,934,955.96**

1. Stimulus State Energy Efficient Appliance Rebate - \$19,000
2. Public Transit Revolving Fund - \$289,422.74
3. Head Start/Early Head Start Continuation Grant - \$1,600,376

4. International Paper - \$2,500
5. International Paper for Thanksgiving Baskets - \$1,000
6. VITA Grant from U.S. Department of Treasury - \$6,000
7. Rural Housing Service T&MA Assistance (SHARE) Contract from USDA - \$8,016,657.22

**I. Consideration, Discussion and Vote to Approve 2012 Board of Directors Meeting Dates**

**J. Consideration, Discussion and Vote to Approve 2011-2012 Head Start/Early Head Start Self-Assessment Report and Program Improvement Plan**

**K. Notice to Choctaw and McCurtain County Commissioners of Membership Expiration**

**L. Consideration, Discussion and Vote to Approve Changes to Financial Services Manual and Procurement Policy.**

**M. Follow Up to Board Self-Assessment.**

**N. Consideration, Discussion and Vote to Retain a Financial Advisor, Attorney, or Firm, to Provide Tax and Legal Advice to Little Dixie Community Action Agency, Inc. Regarding Non-Profit Matters.**

**O. Board Review of LDCAA Employee Pay and Wage Scales.**

**P. Strategic Plan Update**

**Q. Report from Finance Committee**

**R. Update on Kiamichi Development Company Activities**

**S. Board Governance Training**

**T. Parks Report**

**U. Head Start Policy Council Report**

**V. Presentation of Employee of the Month and Service Awards**

**W. Other Reports/Announcements/Correspondence – HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary Report**

**X. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).**

**Y. Consideration, Discussion and Vote to Adjourn**