

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, November 10, 2009
Little Dixie HomeOwnership Center

AGENDA

Invocation

1. Opening of Board Meeting – Roll Call

Introduction of New Board Members

Consent Docket – The following items of business indicated by brackets (2 & 3 and 4 & 5) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

2. Consideration, Discussion and Vote to Approve October 2009 Minutes

3. Consideration, Discussion and Vote to Approve September 2009 Financial Reports

4. Consider Submission of Resolutions and/or Grant Applications - \$1,200,000

- a. Technical Assistance Request to NeighborWorks America - \$20,000
- b. Rural Health Network Development Continuation Application to HRSA - \$180,000
- c. Head Start Center of Excellence Application - \$1,000,000

5. Consider Acceptance of Grants/Contracts/Awards - \$1,322,714.83

- a. Transit 5311 Funds from Oklahoma Department of Transportation - \$906,629
- b. Public Transit Revolving Fund - \$313,063.83
- c. OPSR PSO Literacy Grant - \$15,000
- d. Weatherization DHS - \$80,022
- e. VITA Grant from U.S. Department of Treasury - \$8,000

6. Consideration, Discussion and Vote to Approve the 2009/2010 Mental Health Contract for Head Start/Early Head Start with Zen Gee Counseling LLC.

7. Consideration, Discussion and Vote to Submit a Grant Revision Application to Revise Head Start/Early Head Start Program Improvement Funds.

8. Consideration, Discussion and Vote to Rescind the Vote on Item #8 of the October 2009 Board Meeting.

9. Consideration, Discussion and Vote to Amend Agency By-Laws Article V, Section 4.

10. Consideration, Discussion and Vote regarding changing LDCAA Policy Manual Policy No. 211, OVERTIME: NON-EXEMPT EMPLOYEES, III, Policy, D. to read as follows:

D. Only hours actually worked will be used to calculate overtime pay. Paid time off for

holidays, jury duty, approved leave, sick leave or any leave of absence will not be considered "hours worked" for purposes of calculating overtime pay.

11. Consideration, Discussion and Vote to Approve Changes to Financial Manual That Were Approved by the Finance/Audit/ and Loan Committee on October 13, 2009.

12. Consideration, Discussion and Vote to Approve Board of Directors Meeting Schedule for 2010.

13. Consideration, Discussion and Vote to Adopt LDCAA Red Flag Policy.

14. Consideration, Discussion and Vote to Renew Contract of Brenda Needham, Little Dixie Executive Director.

15. Review of Board Member Directory

16. Update on SHARE

17. Update on Kiamichi Development Company Activities

18. Program Presentation – Head Start

19. Head Start Policy Council Report

20. Other Reports/Announcements/Correspondence – Letter from Jana Wallace, LDCAA Health Network receives Partners Conference for Oklahoma Families Award; NAEYC Accreditation

21. Presentation of Employee of the Month Award and Service Awards

22. Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

23. Consideration, Discussion and Vote to Adjourn.