

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, August 12, 2008
Little Dixie HomeOwnership Center

Agenda

1. Opening of Board Meeting – Roll Call

Consent Docket – The following items of business indicated by brackets (2 & 3, then 4 & 5) may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

2. Approval of July 2008 Minutes

3. Consideration of Financial Reports

4. Consider Submission of Resolutions and/or Grant Applications - \$4,736,005

- a. Barbara Bush Foundation for Family Literacy - \$65,000
- b. Single-Family Acquisition/Rehab/Resale Applications to NeighborWorks America - 3 @ \$30,000 each
- c. Green Community Project Application to NeighborWorks America - \$3,000
- d. 2009 NeighborWorks HomeOwnership Center Application - \$25,000
- e. IRS Volunteer Income Tax Assistance (VITA) Application to U.S. Dept. of the Treasury - \$50,000
- f. Healthy Vision 2010 Application to National Eye Institute - \$10,000
- g. Head Start/Early Head Start Refunding Application to HHS - \$3,141,805
- h. Public Transit Revolving Fund Application - \$401,200
- i. 2009 Organizational Underwriting Application to NeighborWorks America - \$200,000
- j. Capital Funding Real Estate Development Application to NeighborWorks America - \$350,000
- k. Capital Fund Lending Request to NeighborWorks America - \$400,000

5. Consider Acceptance of Grants/Contracts/Awards – 5,337,729.60

- a. CSBG 5th Allocation from Oklahoma Department of Commerce - \$52,969
- b. NeighborWorks Capital Real Estate Development - \$20,000
- c. Home Depot Housing Impact Grant - \$3,000
- d. JOBS grant from FHLB of Topeka - \$25,000
- e. Early Reading First Grant from U.S. Department of Education - \$3,930,569
- f. Pilot Early Childhood Program through State Department of Education - \$470,361.83
 - * Approve Signing of Provider Agreement
 - * Approve Signing of Exhibit A Affidavit
- g. Self-Help Housing Grant from USDA Rural Development - \$531,244
- h. E-Rate 2007 Telecommunications & Internet Access Funds - \$41,276.82
- i. 2007 Internal Connections & Maintenance Funds - \$4,809.20
- j. AmeriCorps Funding from Oklahoma Community Service Commission - \$201,459
- k. Oklahoma CASA Association State Appropriated Funds - \$21,405.12
- l. VOCA Funding from Oklahoma District Attorney's Council - \$27,471
- m. Oklahoma CASA DHS Funding - \$8,164.58

6. NeighborWorks Production Report

7. Update on NeighborWorks Program Review

- 8. Discussion Concerning Executive Transition Plan**
- 9. Kiamichi Development Company (KDC) Update**
- 10. CASA Quality Assurance & Technical Assistance Report Update**
- 11. Consideration/Vote to Approve Updated CASA Policies and Procedures**
- 12. Board Training on CAPilot (ROMA)**
- 13. Head Start Policy Council Report**
- 14. Consideration/Vote to Adopt USDA Community Facilities Board Resolution for Antlers I & II Head Start, Antlers Early Head Start, and Clayton Head Start**
- 15. Consideration/Vote to Approve Revised Head Start/Early Head Start Organizational Chart**
- 16. Consideration/Vote to Close Eagletown Head Start Center**
- 17. Consideration/Vote to Approve Revisions to Head Start/Early Head Start Operating Procedures – Article III, Section I**
- 18. Election of Board Officers**
- 19. Other Reports/Announcements/Correspondence**
Recognition of Apex Awards for Housing, Smart Start Monitoring Letter
- 20. Presentation of Employee of the Month Award**
- 21. Adjournment**